



**3347 Eagle Run Drive NE Suite B • Grand Rapids, Michigan • 49525**  
**Phone 1-888-451-1929 • Fax 1-616-825-6178 • Email:**  
**[info@umfmichigan.org](mailto:info@umfmichigan.org) [WWW.UMFMichigan.org](http://WWW.UMFMichigan.org)**

MICHIGAN AREA LOAN FUND - RE-FINANCE LOAN APPLICATION

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Full Corporate Name of Church

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Street Address

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City,

State,

Zip

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Pastor

Date of Application

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Church Phone:

Pastor's Home Phone:

**Primary Contact Person regarding this application: (usually other than the pastor)**

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Name

Office held in the church if any

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Telephone/Cell Phone

Email

Enclose Check payable to: **MISSIONS AND CHURCH EXTENSION TRUST FUND**

Opening Fee of \$100.00

Check Attached #

I. CHURCH ORGANIZATION AND DATA:

- 1) Year organized: \_\_\_\_\_  
Did you file a Michigan Corporate Report last year? Yes                      No
- 2) Membership / Attendance in the last six years:  
Year: \_\_\_\_\_ Membership: \_\_\_\_\_ Average Attendance: \_\_\_\_\_  
Year: \_\_\_\_\_ Membership: \_\_\_\_\_ Average Attendance: \_\_\_\_\_  
Year: \_\_\_\_\_ Membership: \_\_\_\_\_ Average Attendance: \_\_\_\_\_  
Year: \_\_\_\_\_ Membership: \_\_\_\_\_ Average Attendance: \_\_\_\_\_  
Year: \_\_\_\_\_ Membership: \_\_\_\_\_ Average Attendance: \_\_\_\_\_  
Year: \_\_\_\_\_ Membership: \_\_\_\_\_ Average Attendance: \_\_\_\_\_
- 3) Present Membership: \_\_\_\_\_  
  
Average Attendance: First Service \_\_\_\_\_ Second Service \_\_\_\_\_ Total \_\_\_\_\_
- 4) Church School: Enrollment \_\_\_\_\_ Average Attendance \_\_\_\_\_
- 5) United Methodist Women: Enrollment \_\_\_\_\_ Average Attendance \_\_\_\_\_
- 6) How long has your pastor served your church? \_\_\_\_\_  
  
Present pastors' salary \$ \_\_\_\_\_ Assoc. salary \$ \_\_\_\_\_  
  
Amount paid by church \$ \_\_\_\_\_ Assoc. salary \$ \_\_\_\_\_  
  
If salary paid by others, show source and amount.  
  
Source: \_\_\_\_\_  
  
Amount: \$ \_\_\_\_\_
- 7) What is the average age of the congregation's members?  
  
Year 20\_\_\_\_ Average age \_\_\_\_\_  
  
Year 20\_\_\_\_ Average age \_\_\_\_\_  
  
Year 20\_\_\_\_ Average age \_\_\_\_\_

**II. PLEDGE/GIVING DISTRIBUTION:**

Show the number of pledges and/or gifts in each bracket for the current Operating Budget:

Over \$100,000	Number	Total Amount \$
\$50,000 to \$99,999	Number	Total Amount \$
\$20,000 to \$49,999	Number	Total Amount \$
\$10,000 to \$19,999	Number	Total Amount \$
\$5,000 to \$9,999	Number	Total Amount \$
\$2,000 to \$4,999	Number	Total Amount \$
\$500 to \$1,999	Number	Total Amount \$
Less than \$500	Number	Total Amount \$

**TOTAL \$ \_\_\_\_\_**

**III. OTHER GIVING:**

List any special gifts in hand via bequests, stock donations, etc.

Miracle Sunday (cash)	\$ _____
Bequests/Endowments	\$ _____
Expected Bequests	\$ _____
Congregational Loans	\$ _____
Land or Land Contracts	\$ _____
Other Receivables	\$ _____
Other _____	\$ _____

**IV.** FINANCIAL PLAN AND DATA OF CHURCH PROGRAM

- 1) Attach the last 3 years of your Financial Statements.
- 2) List the number, amount of pledges and amount received for the last three years (*Do not include Advance, Hunger, special offerings, home missions or building campaign*):

Year	20	# Pledges	Amount Pledged	\$	Amount Received	\$
Year	20	# Pledges	Amount Pledged	\$	Amount Received	\$
Year	20	# Pledges	Amount Pledged	\$	Amount Received	\$

**V.** LOCAL CHURCH STEWARDSHIP

**A.** Does your church have an annual stewardship campaign and receive pledges for the support of our entire financial program including Apportionments, World Service and Conference Benevolence according to the requirements of the Discipline?

**B.** If "NO", explain method of financial support. Yes                      No

**C.** Are your current expenses all paid up to date? Yes                      No  
If not, attach explanation.

Are your apportionments/Ministry Shares all paid up to date? Yes                      No  
If not, attach explanation and method to be used to become current

**VI.** List any other loans, mortgages, or debts which you have outstanding related to your property.

Year Begun \_\_\_\_\_ Amt. Of Loan \$ \_\_\_\_\_ Current Balance \$ \_\_\_\_\_

Year Begun \_\_\_\_\_ Amt. Of Loan \$ \_\_\_\_\_ Current Balance \$ \_\_\_\_\_

Year Begun \_\_\_\_\_ Amt. Of Loan \$ \_\_\_\_\_ Current Balance \$ \_\_\_\_\_

RECOMMENDATION OF BOARD OF TRUSTEES

Dear Friends:

We, the undersigned Trustees of the United Methodist Church shown below, after having been duly authorized by a copy of the charge conference action or the Administrative/Leadership Team meeting minutes, attached, do hereby make application for a first mortgage refinance, in the amount and for the terms as shown herein and we do therefore submit the following information:

Name of church: \_\_\_\_\_ United Methodist Church

(The present, exact and full corporate name of church as shown in the Articles of Incorporation).

Address: \_\_\_\_\_

And in the \_\_\_\_\_ District, of the Michigan Annual Conference.

We hereby make application for a First Mortgage Loan Refinance of \$\_\_\_\_\_ for a term of 5 years at \_\_\_\_\_% interest, and to be amortized over \_\_\_\_\_ years creating a balloon balance at five years needed to be refinanced or paid off.

The following Trustees are authorized to sign all loan mortgages and notes for the church.

Print Name: \_\_\_\_\_

Signatures: \_\_\_\_\_

Approved By Ad Council Chair:

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

EXHIBIT A

CONSENT OF PASTOR AND DISTRICT SUPERINTENDENT

The undersigned, being the Pastor and District Superintendent of \_\_\_\_\_  
United Methodist Church, in \_\_\_\_\_ District, a Michigan Ecclesiastical  
Corporation, do hereby consent to the execution of the within mortgage in accordance  
with The Book of Discipline of the United Methodist Church.

The undersigned have reviewed the application and approve of the refinance of this loan in  
the amount not to exceed \$ \_\_\_\_\_

\_\_\_\_\_  
Pastor

\_\_\_\_\_  
District Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## DOCUMENTS NEEDED

### REQUIREMENTS IF LOAN IS APPROVED

(You will want to start collecting documents use this as a check list).

Please read again carefully the initial letter accompanying the application and our brochure.

1. A copy of your latest Michigan Corporation Report filed with the Department of Commerce, Lansing, Michigan.
2. If not already in force, securing Public Liability Insurance for at least \$1,000,000 per occurrence and \$2,000,000 aggregate.

Thank you for your inquiry and we anticipate receiving your application soon.

Applications should be sent to:

Karen Thompson

Sr. Director of Loan Services

3347 Eagle Run Dr NE, Suite B,

Grand Rapids MI 49525

#### A MINISTRY REMINDER:

Remember: When you borrow from a bank, you build a bank,  
BUT, when you borrow from the church, YOU build another church.

Thank you, again.